

# Des Moines Community Playhouse

## Education Intern Job Description

The Des Moines Community Playhouse is hiring education interns to assist our professional teaching artists in a variety of classes, including performance, devised, skill-based, creative drama and musical theatre camps.

**Reports to:** Education Director, cooperating teaching artists

**Hours:** Full-time seasonal, mostly daytime hours with limited night and weekend hours as mutually agreed upon

**Dates:** May 23-August 19, 2022

**Job Summary:** This is a full-time summer position requiring 40 hours per week. Interns work with The Playhouse's professional teaching staff to teach theatre camps for youths ages 4-16 throughout the summer. This is a paid internship.

### Qualifications

- High school graduate 18 years or older
- Experience in theatre, musical theatre, dance, education, creative writing, or related field
- Currently enrolled in an accredited college program studying a related field
- Ability to thrive in a fast-paced, highly collaborative environment
- Ability to multi-task and an aptitude for creative problem solving
- Experience working with young people in an educational or arts setting preferred

### Duties and Responsibilities

- Supports and assists cooperating teaching artists deliver curriculum and achieving anticipated outcomes. This may involve but is not limited to stage management, general technical support, classroom management, scene work/skill building, or leading theatre games and exercises
- Supervise both students and pre-intern program volunteers
- Help create a positive, supportive environment for students, including those of diverse racial, ethnic, economic, and LGBTQIA+ backgrounds

Please send cover letter and resume to Robin Spahr at [rspahr@dmplayhouse.com](mailto:rspahr@dmplayhouse.com) by February 10th. Resumes will be reviewed and interviews scheduled with prospective candidates. No parent phone calls or emails, please.